

Sheboygan Falls Schools BYOD (Bring Your Own Device) Student and Parent Guide

PURPOSE

Sheboygan Falls School District is committed to moving students and staff forward in a 21st century learning environment. As part of this plan, SFSD will now allow high school students and all staff to access the SFSD-BYOD wireless network using their own technology devices (laptops, Smart Phones, iPads etc.) during the learning day. With classroom teacher approval, students may use their devices in the classroom to access and save information from the Internet, communicate with other learners and use the productivity tools loaded on their devices.

PLAN

Beginning November 1 of 2012, students may bring their own technology devices to school. Users will be prompted to accept the following terms of use prior to each attempt at connecting to the SFSD-BYOD network:

<p>Authorized Users Only</p> <p>Welcome to the Sheboygan Falls School District's BYOD network. All use of this wireless network is monitored and subject to disclosure to outside parties.</p> <p>Please enter your credentials below to continue. By entering your credentials you are accepting the terms of service and understand that all aspects of the district AUP and Board Policies apply.</p> <p style="text-align: center;">*****</p> <p>STUDENTS ARE AUTHORIZED TO USE THIS NETWORK UNDER THE DIRECTION OF SFSD STAFF ONLY. ANY OTHER USE OF THIS NETWORK IS PROHIBITED AND MAY RESULT IN DISCIPLINARY ACTION.</p>
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Students and staff who do not accept the terms of service will not be able to access the SFSD Network. The terms of service prompt will post each time an outside user attempts to use this network. Once on the SFSD-BYOD network, all users will have filtered Internet access just as they would on a district owned device.

FREQUENTLY ASKED QUESTIONS-STUDENTS

I have my laptop with me in class. How do I get on the Internet?

Answer: Most laptops or other personal devices (smart phones) will detect a wireless connection when you are near one (wireless must be turned on). Choose to connect to the network. Open your Internet browser (IE, Chrome, Safari or Firefox) and navigate to the school web page. You will get a certificate alert. Choose to "Proceed Anyway" and login using your school credentials.

My laptop is not prompting me to choose a wireless network. Is there another way to connect?

Answer: In the settings menu of your device, there is usually an icon for a network. Go to this icon and choose SFSD-BYOD from the list or prompt your computer to look for a wireless network. Always consult your device's owner's manual for exact directions for accessing a wireless network.

I just can't get my laptop to connect to the network. Can I get some help from someone?

Answer: Students who cannot access the wireless network, or who may have technical issues with their technology tool, need to take care of this issue by working with their user's manual that came with the device (not during class time).

I have a 3G device. Can I connect to my personal provider (AT&T, Verizon, Sprint, etc.) for use at school?

Answer: No, students are expected to use the district's wireless network to access the Internet for school purposes. The Children's Internet Protection Act (CIPA) requires schools to filter and monitor students Internet access and this can only be done through our district network.

I brought my iPad to school to use in the classroom, but my teacher said I couldn't use it in her classroom. Can I still use it?

Answer: The teacher in the classroom has the final say on procedures in the classroom. If he or she asks you not to use your device, then you should follow those directions. Access is only available, not guaranteed for each classroom situation.

Are there areas in school where I am not allowed to use my device?

Yes, use of your personal device is prohibited in the cafeteria and the hallways.

I need to save my work in my SFSD shared folder. Why can't I access this resource?

Answer: You are on the SFSD-BYOD Network. It is not the same as the network you would normally access from a campus computer. You will not see your shared folder, so you will need to save your work on your device. You can access network resources by connecting to Citrix by typing <https://citrix.sheboyganfalls.k12.wi.us> in your Internet browser or downloading the Citrix application for your device.

I need to print my work. Why is there no printer listed when I try this?

Answer: Like the shared folders, printers are on the SFSD network and will not be available when you login to the SFSD-Byod network. One solution is to save your work to a flash drive and print from home or another campus computer. Keep in mind that using campus printers in the classroom or other learning spaces is at the discretion of the teacher or other campus administrators.

My laptop was stolen when I brought it to school. Who should I contact about this?

Answer: Bringing your own technology device to school can be useful; however some risks are involved as well. It is always a good idea to record the device's serial number in case of theft. The Sheboygan Falls School District is not responsible for the theft of a device, nor are we responsible for any damage done to the device while at school. Any time a theft occurs, you should contact the school liaison officer to make him/her aware of the offense.

Why am I filtered on my own computer? Shouldn't I be able to see what I want to on my own tool?

Answer: Student filtering is required by federal law of all public schools. The Children's Internet Protection Act (CIPA) requires all network access to be filtered, regardless of the tool you use to access it while in a public school. Your laptop or phone is the device. The network you are using while at school belongs to SFSD and will be filtered.

Am I still held accountable for the Acceptable Use Policy ("AUP") I signed at the beginning of the school year even though this is my own personal computer?

Answer: Yes. The Acceptable Use Policy for the Sheboygan Falls School District remains in effect even when you are using your own laptop, smart phone, iPad etc. Each time you attempt to access the network at school you will be prompted to accept the terms of service which include the AUP. Violating the terms of the AUP would be a student code of conduct violation and would be dealt with on the campus with a campus administrator.

Why can't my little brother bring his laptop to school? He is in the 8th grade.

Answer: Currently, we are limiting this privilege to high school students and district staff.

Am I able to connect my laptop to an open network port and gain access to the Internet?

Answer: No. SFSD is only providing access to personal devices through the wireless network.

Will there be a penalty to my grade if I do not have my own device?

Answer: No. Devices are never required and therefore, a grade cannot be taken.

FREQUENTLY ASKED QUESTIONS-PARENTS

My daughter has a 3G device. Can she connect to her personal provider (AT&T, Verizon, Sprint, etc.) for use at school?

Answer: No, students are expected to use the district's wireless network to access the Internet for school purposes. Unless you have set up parental controls, the 3G network is not filtered. To set up parental controls contact your 3G network provider.

My son is bringing his iPad to school for instructional purposes. Will he have access to things he normally does with district equipment?

Answer: Your son will have access to any of the web based software the high school currently uses (Databases, library search tools etc.). Software may run differently on different devices for varying reasons. You should consult your owner's manual for software limitations. (Ex., iPads cannot run software requiring Flash Player.)

As a parent, am I required to add additional software (virus protection, filter, tracking device, etc.) to my child's technology tool?

Answer: No. Currently we are not requiring any additional software for school use. Virus protection is always advised, but not required to participate in the pilot. While on the SFSD-BYOD network, students will be monitored through the district's filter, so there is no need for additional filtering software.

Will students be able to print documents from their personal computing devices?

Students will not be able to access printers at any location within Sheboygan Falls Schools from their personal computing devices. We will provide alternatives as follows: (1) printing capabilities from school computers, and/or (2) electronic delivery of documents through email or other online methods. However, any work completed on their personal devices and uploaded to their "H" drive, may be printed from a school computer or from their home computer.

Are there suggested accessories?

Providing a padded bag or protective sleeve is suggested. This will provide more protection for the day to day use of these computing devices. A headset with microphone will be useful when accessing a website with audio and/or video. Please be aware that while carrying a computer in a bag from class to class, no books or other non-technology supplies may be stored in the bag.

Will the family need to have Internet access at home?

No. It would be helpful, however, to have some form of Internet access (wired or wireless) in order for a child to make full use of school resources from home, as well the multitude of resources available on the World Wide Web. It is not required in order for a child to use a personal computing device at school.

I have read the terms of service and I do not wish to have my daughter accessing the Internet using her own laptop. I would like to allow her to use her computer for productivity, but not the Internet. Is this possible within this pilot plan?

Answer: Yes. Your daughter may choose not to accept the terms of use; however, the rules outlined in the Acceptable Use Policy still apply for technology use of any kind (Internet or other). Also, it is not the responsibility of campus staff to ensure she has not accessed the Web on her own technology device.

If my daughter's laptop is stolen or damaged, what recourse can I take?

Answer: The district is not responsible for any damage or theft of student owned equipment. Installing tracking software can help locate the equipment if it is stolen, and keeping track of the device's serial number, model and type will be helpful as well. Theft or vandalism of any kind should be reported immediately to the School Liaison Officer on campus so he/she can take the appropriate steps.

What are the campus/classroom rules for using student owned devices including phones?

Answer: Teachers make the final decision for any tools used in the classroom; student owned equipment would be no different. It will be up to the individual teachers to communicate their expectations to parents and students. Please refer to the student handbook for further details.

When can my child use the electronic device at school?

Students may use their electronic devices in class as instructed by the teacher. It is not expected that a teacher will need students to bring electronic devices every day. Students may use their electronic devices during study hall, but use is prohibited in the cafeteria and during in the hallway.

Will my child have access to communication tools like email or message boards while on the SFSD-BYOD network?

Answer: Yes. Students do have access to their email accounts.

Will my child need to have a signed Acceptable Use Policy on file?

Yes. In order for the Sheboygan Falls School District to supervise student use of the computer network and the Internet, the Acceptable Use Policy must be read and the Student Technology Acceptable Use Policy Guideline Agreement form must be signed by all students who want to have access to educational resources. Parents/guardians of students under age 18 are also required to read and sign the agreement. Students 18 or older may sign the document themselves. Signing the document indicates that the student and parent/guardian have read and understand the expectations of the Sheboygan Falls School District.

Where can I see the Acceptable Use Policy for Technology?

Answer: The Acceptable Use Policy can be found by navigating to the district website, clicking on Goals and Policies, clicking on Board Policies, click on View the Board Policies at NEOLA.com, and typing AUP in the search box.

How will a child's education differ if the family does not have an Internet-connected device to bring to school?

Many lessons are collaborative allowing students to work together, sharing information accessed through personal devices. When the work is individual, students may use computers and other devices located in classrooms, mobile carts, and/or in the Media Center. No child's learning experience or academic performance will be affected because he or she does not have an Internet-connected device to bring to school. Sheboygan Falls Schools is committed to reducing technology inequity so every child can learn equally.